

Summary of Tax Investigation Service



WHAT DOES THE TAX INVESTIGATION SERVICE INCLUDE?

On payment of the appropriate fee we will, at our discretion, provide representation to protect your interests during HMRC compliance checks. The Premier Professional service provides representation costs up to £100,000 should you become involved in any HMRC compliance checks in Great Britain and Northern Ireland as stated below.

- Private clients are defined as individuals with no self-employment income and having no more than £50,000 gross income per annum from land and property.
- Business clients are defined as an incorporated business, partnership, LLP, trading trust or sole trader including private individuals with any self-employment income of more than £50,000 gross income per annum from land and property.
- The business client premium also provides representation for the directors, partners and company secretaries as well as their spouse, common law spouse or civil partner in respect of whom we are the tax return agent. This is subject to them meeting the criteria for a private client, otherwise an additional fee will be required.

This is an annual service unless you join part way through the service period or we advise you otherwise. The service will commence from the service commencement date unless payment is received after that date, in which case, the service will commence from the date payment is received.

WHAT'S INCLUDED?

- Any compliance check started by HMRC regarding your compliance with Income Tax and/or Corporation Tax Self-Assessment: PAYE, National Insurance, Construction Industry, IR35; VAT; National Minimum Wage or Gift Aid legislation and regulations; and
- Any consequent dispute with HMRC after the issue of an assessment, computation of liabilities, written decision, notice of VAT civil penalty or notice of underpayment of the National Minimum Wage; and
- Any claim in respect of Inheritance Tax enquiries, Child Tax Credit enquiries or a compliance check carried out under HMRC Code of Practice 8 (provided fraud is disproved subject to a maximum indemnity of £15,000).

Including professional fees incurred in respect of a local review of the enquiry and preparation and representation at an appeal to the First-tier Tribunal, Upper Tribunal or Employment Tribunal and any appeal against such a tribunal's decision. After an appeal to the Upper Tribunal or where there is no right of appeal to the tribunal, the Policy will cover an application for Judicial Review (subject to a maximum indemnity of £5,000).

WHAT'S EXCLUDED?

The key exclusions are fraud, criminal prosecutions, tax avoidance schemes, deliberate omissions, any tax, fines, penalties or interest that you may be required to pay and any enquiries that commence prior to the commencement date of the policy.

Your accountant's Policy containing all of the terms and conditions is available at www.cronertaxwise.com/premier-professional-policy

MAKING A CLAIM

In the event of any correspondence or communication from HMRC relating to a potential enquiry or dispute, please speak to your accountant straight away and get immediate professional advice. Your accountant will make a claim against their Policy and credit the proceeds against your liability for fees. You could be liable for fees not covered by the service.

BUSINESS LEGAL SUPPORT

You have telephone access to specialist legal advisors in all areas of law. Please call 0844 892 2807 and quote your policy number. Please note that the legal advice line is not indemnified.

Your accountant's insurance is arranged through Croner Taxwise Limited (Financial Services Register number 304970) and underwritten by Inwell Insurance Company Limited (Financial Services Register number 202897). This document does not give full details of the cover provided.

A condition of your accountant's arrangement with the insurers is that all claims must occur and be notified during the Period of Insurance. This service only applies to enquiries or disputes with HMRC, whose jurisdiction is within the United Kingdom of Great Britain and Northern Ireland excluding the Isle of Man and the Channel Islands.

Additional peace of mind

Included as part of our Tax Investigation Service is comprehensive access to Employment Law, HR and Health & Safety expertise, all at no cost to you.

You will gain invaluable access to highly experienced consultants. They will provide you with guidance and pro-active advice. Our Commercial Legal Advice Line is also available for queries that fall outside of Employment Law and Health & Safety.

- Employment Law and HR Advice
- Health & Safety Advice
- Commercial Legal Advice

Want to know more?

If you have any questions relating to our Tax Investigation Service then please contact us or view our website for further information at www.humph.co.uk/tis



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Humphrey & Co are regulated for a range of investment business activities; and licensed to carry out the reserved legal activity of non-contentious probate in England & Wales by the Institute of Chartered Accountants in England and Wales.

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time consuming &
expensive **HMRC**
tax investigations
are on the
increase

we can protect
you when
HMRC bite

A tax investigation could cost you money even if you have done nothing wrong.

HMRC facts

£33 Billion is the estimated tax gap between what HMRC should collect and what it does collect.

£17 Billion is attributed to Small Businesses (£14bn) and Individuals (£3bn).

Tax and VAT Investigations are a key tool in reducing this deficit.



What does the tax investigation service do?

The most important thing to do when HMRC come knocking is simple, get immediate professional advice and representation from your accountant. This immediate intervention can lead to early resolution and mitigate any additional tax due, dealing with HMRC without this expertise can make matters worse.

Unfortunately such representation does incur fees but with the tax fee protection service you and/or your business are safeguarded against these costs.

How does it work?

The service covers up to £100,000 of our professional fees in dealing with HMRC. We provide representation on all matters relating to your investigation, ensuring the enquiry runs as smoothly as possible and therefore providing you with peace of mind.

We also deal with the insurers on your behalf and claim the fees directly from them.

All you need to do is subscribe to the service and relax in the knowledge that when you come under the HMRC spotlight that we are on hand to provide full representation without any worry over the fees that will be incurred.

Anyone can be selected for an investigation

Any taxpayer can be selected for investigation. HMRC are proactively targeting tax payers using sophisticated software that searches big data looking for discrepancies. Anything that does not cross match could be selected, regardless of the reasoning. You can even be selected at random. HMRC do get it wrong, many enquiries result in significant fees but result in no additional tax liability.

What does an enquiry involve?

HMRC usually start with a letter asking questions or announcing a visit but they also have the power to inspect business documents, assets and your premises. On site visits are common, sometimes even unannounced.

Impact on you

Tax investigations are timely, stressful and costly. Not to mention a distraction from your usual day to day focus.

They can last for several months...

more
than just
accountants